

**NATIONAL BOARD OF EXAMINATIONS
NEW DELHI**

Date: 13/09/2019

Subject: **Grievance Redressal Committee to resolve work place based issues**

1. To address work-place based issues between the DNB/FNB trainees and NBE accredited hospitals, a Grievance Redressal Committee is to be mandatorily constituted at each of the accredited hospital.
2. The accredited hospitals shall be required to constitute this committee as per composition detailed below and widely notify the provisions made for addressing grievances of the DNB & FNB candidates.

S. No.	Members	Role
1.	Head of the Institute	Chairman
2.	In-house, Senior Consultant, Medical Specialty	Member
3.	In-house, Senior Consultant, Surgical Specialty	Member
4.	DNB Coordinator of the hospital	Member
5.	Medical Superintendent or equivalent in the hospital	Member
6.	Representative of DNB & FNB Candidates of the hospital	Member
7.	External Medical Expert of the Rank of Professor of a Govt. Medical College <i>with Basic Science background</i>	Member

3. The **Terms of Reference** for this committee shall be as under:
 - *To attend to grievances of registered DNB & FNB candidates related to DNB/FNB training against the hospital.*
 - *To attend to disciplinary issues related to DNB/FNB training against registered DNB & FNB trainees of the hospital.*
 - *To submit an action taken report to NBE in matters which are escalated for redressal at NBE level.*
4. Any grievance related to DNB training shall be attended by this committee. Such matters shall not ordinarily be entertained by NBE directly. However, if the complainant is not satisfied with the decision of the hospital Grievance Redressal Committee, such matters shall be forwarded for further adjudication to the Grievance Redressal Committee of NBE constituted for this purpose along with action taken report of Grievance Redressal Committee of the concerned accredited hospital.

NBE
